

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 18th October 2016
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Batten, Isaacs, Mackenzie and Packman. Cllrs. Bonfield, Hayward and Morse.
Clerk Mrs S Fairchild.

1. Open Forum. Ms Jill Howes, Mr Percy Stevens and his son and Mrs Fiona Vigar. Mrs Steven's son spoke on behalf of his father regarding the planning application which has been submitted by Mr & Mrs Lopez for the collapsed wall at 3 High Street. Mr Stevens Jnr said that his father will be objecting to the application and he would like to see the district council enforce the wall to be rebuilt as it was originally. He talked about the application form submitted by Mr & Mrs Lopez and that it did not state anywhere on that form that there was an existing easement on the property. The Chairman confirmed that the district council had been informed of the easement this week. Mr Stevens Jnr talked in depth about the application form, the ingress and egress and that there are no recorded details of any problems of leaving the property onto the High Street. He also pointed out that Swan Street is a single track lane only 3.5 metres wide with no passing points. Mr Stevens Jnr gave the council a copy of the objection document that will be sent to ED&CDC on his father's behalf. He added that he very much believed that the application was a stalling action to prevent enforcement.
Jill Howes also added that with the wall down she has lost all privacy as have her neighbours, something they have had to endure for some 14 months now. She also said that she was concerned that the new entrance could cause damage to the culvert carrying the River Crane below which could lead to flooding. She endorsed everything Mr Stevens Jnr had said. Cllr Mrs Isaacs said that ED&CDC be asked to do a site visit. Cllr Bonfield and the Chairman also mentioned the ¾ steel vertical rods that are against the remaining wall.
The Chairman thanked them for attending and they left the meeting. Mrs Vigar remained.

Action Clerk

2. Apologies for absence received from Cllr Mrs S Butter and CCllr Butler.
3. Disclosure of Interests. None.
4. Minutes of the previous meeting on 27th were accepted as an accurate record and duly authorised. Matters arising : Cllr Bonfield asked what the UCR under Rights of Way 7.2 was? Explained that it is the unclassified road at the end of Byway 17. Cllr Mrs Isaacs referred to 7.11. Could Mrs Smith be written to re why a sign for Edmondsham Church entrance cannot be put on the highway but that Mrs Smith can place a sign on her own land. The Chairman said that a letter of thanks has been received from Mrs L Morse, Chair of the village hall committee, for the £2,000 donated at the last meeting. The clerk has received an email of thanks for the same from Mrs Janet McDougall, Treasurer.

Action Clerk

5. PLANNING

- 5.1 3/16/1808/TCA – Tree works, T1 & T2 Yews, T3 Yew – remove 4 lower branches, T4 & T5 Yews, T6 Yew, T7 & T8 Magnolia – remove diseased limbs at The Old Vicarage, Wimborne Street.
No Objections.
- 5.2 3/16/0364/FUL – Demolish pig sty, construct new building for B2 use (woodturning workshop), provide septic tank at Pig Sty, Holwell Farm.
No objections.
- 5.3 3/16/2062/TCA – Fell 2 x Norwegian Spruce at 26 Grugs Lane, Cranborne.
No Objections.
- 5.4 3/16/1285/FUL – Demolish the dilapidated sheds to the rear and re-build like for like (structurally unsound) at 21 & 23 Castle Street, Cranborne.
No Objections, Permission Granted.
- 5.5 Premises Licence, Cranborne Garden Centre.
Granted.
- 5.5 ~~3/16/2018/PNFAG – Prior notification to erect barn for straw and hay storage at The Dorset Heavy Horse and Animal Centre, Edmondsham.~~
Sent to PC in error by planning department, not for comment.
- 5.6 3/16/1673/FUL – Replace collapsed boundary wall utilising original brickwork, include new access on to Swan Street at 3 High Street, Cranborne.
Objection, unanimous.

6. DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS

- 6.1 Cllr Butler Reports. No report submitted.

7. PARISH COUNCIL MATTERS

- 7.1 Co-Option of Mr Johnny Stirling. Mr Stirling was asked to leave the room. All members very happy that he was to become a councillor.
Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Packman. All agreed.
- 7.2 Chairman's Report. The Chairman talked to members about the booklet produced by the Cranborne estate and Mrs Smith's letter. The Cranborne estate booklet is available in the shop.
- 7.3 ROW. No update.
- 7.4 Playarea. The clerk advised that the playarea inspector, Mr Steven Day, has informed her that the basket swing which was installed by Wicksteed in 2010, is rotting at the base of one of the wooden legs. She has now contacted Wicksteed

and asked if this should be rotting so soon? They are now going to replace the leg if not the whole frame.

The clerk also asked Wicksteed about the use lead in their paint on their equipment and they have sent a statement advising that they adhere to or surpass all legislation in regards to Lead and Cadmium levels in their powder coating process.

7.5 Website. Statistics emailed to all members.

7.6 Highways. The clerk advised that Ferndown Town Council's solicitors had advised them that they shouldn't commit to any option as yet as they were not sure that parish and town councils have the powers to instruct someone to repair the highway. Cllr Mrs Isaacs said that she felt we should go for option 3, whereby the parish council advise what work they require doing, highways carry out the work and parish council pay for that work. Cllr Bonfield said that it would be good to know what Knowlton are doing and that perhaps we could work together with other councils to try and cut the costs. The clerk said that she had heard back from only two other councils, Colehill and Alderholt. The Chairman said that it would be interesting to see what work we asked for over the last year. The clerk to provide as much info as possible.

Post Meeting Note: The clerk felt that discussions between members covered the fact that if we went for option 3, we could also get quotes from outside contractors and get them to do the work instead of Highways. The clerk would like to point out that this is not what option 3 offers. However, highways state on the document that 'there are a number of Parish and Town Councils who are showing interest in sharing arrangements within all of the above 3 options, this would be welcomed and the CC and DAPTC would be happy to lend any assistance required'. The clerk adds that as the parish council have previously agreed on obtaining 3 quotes for any work, this can take many weeks even months to obtain and action which she feels wouldn't work well for getting important jobs like drains cleared etc.

7.7 Flytipping. Cllr Mrs Isaacs reported that there was a tip on the Edmondsham road in the gateway to the field. Clerk to report.

Action Clerk

7.8 Defibrillator. The Chairman said that he has not had a response from Nurse Suzi with regards to more training. Cllr Mrs Isaacs said that Clifford House would like to know what is happening for obtaining one for Edmondsham. Cllr Hayward explained what is needed in order to obtain one for the phonebox which involves quite a lot of work. Cllr Mrs Isaacs and the Chairman said it could be fitted to the village hall wall and obtain its electricity supply from there. It would have to remain open and unlocked, as is the Cranborne one. Cllr Hayward said that he has telephoned the Heart Foundation who have said they will provide one free of charge and they require a £400 donation. Cllr Mrs Isaacs said that they will have to fundraise for the £400 and advised Cllr Hayward to speak with Jerry Laker.

7.9 Community Noticeboard. The clerk has spoken with Cris Stockley and he will be

available to fit the board week commencing 31st October. Clerk to contact Oliver Middlemiss.

Action Clerk

7.10 Annual Parish Council Project. Cllr Bonfield said that a format has been agreed and that the questionnaire will be displayed on the noticeboard once that is in position. The Chairman said that he felt that the War Memorial and Lady Bourne gardens would be worthy projects to take on. Cllr Mrs Packman however, said that she would not like to see the hedges cut down in the Lady Bourne garden as the site would more than likely be used for parking a car.

7.11 Transport. No update.

7.12 Tree Survey. No quotes have been received as yet. AF Tree Services do not carry out tree survey's but the clerk has spoken with Nick Lawrie who does. The Chairman spoke about the Deed of Gift re the pathway along the River Crane from Hibberds Field to the footbridge. Although this document quite clearly states that we own the land we have been informed that parts of it are registered to the Cranborne Estate with Land Registry. The Chairman and clerk to arrange to meet with Oliver Middlemiss.

Action Clerk

7.13 Clerks Salary Scale. The clerk asked the members if they would consider a rise in the pay scale for her salary. She said that she has been on spinal column point 18 since she commenced the job in 2004 and that the parish council have never reviewed her salary. She does however receive the national increment from the National Joint Council for Local Government Services. She added that the assistant clerk at Alderholt was on SCP 23, 5 points higher than herself. Cllr Morse asked if the job was related to the number of electorate but the clerk said that it was determined from job profiles set by NALC & SLCC. Cllr Mrs Batten asked how many hours the clerk worked and she confirmed 10 officially per week. A discussion was held and members agreed to increase the clerk's salary scale to SCP 24.

Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Batten. All agreed.

Post Meeting Note : The clerk has checked records and in fact she commenced in 2004 on SCP 16 and was increased to SCP 18 in 2007. Therefore her salary scale has not been reviewed for 9 years.

7.14 Parish Council Vacancies. Cllr Mrs Batten informed members that she has possibly 2 more people interested in becoming councillors and the Chairman confirmed that he is still talking with Mark Gater.

7.15 Cranborne Village Hall. Cllr Mrs Mackenzie said that the committee were still hoping to remove the hedge to cut down on maintenance costs. The Chairman said that he would like to find out who owns the bricks and mortar. Cllr Mrs Isaacs asked who were the trustees were. The Chairman allowed Mrs Fiona Vigar from the public gallery to speak. She said that certain members of the committee were the trustees.

Post Meeting Note : The village hall is insured annually in December by the trustees and management committee. It is a standard policy for village halls with Allied Westminster, the premium being over £1000 every year which represents 6-7% of essential hall overheads. The Chairman has discovered from Land Registry that the hall is owned by the parish council and leased from the Cranborne Estate.

- 7.16 Edmondsham Village Hall. Cllr Morse said that they are awaiting a response from Morrison's.
- 7.17 CASC. Cllr Mrs Issacs has handed a letter to the clerk advising that the sports club are making plans to improve the facilities at the club and we will be holding an open weekend on 4th/5th/6th November for anyone interested to go along and view the plans. The club would be pleased to see members of the council attend and give their views.
- 7.18 DAPTC. No report as representatives did not attend.
- 7.19 Police. Newsletter has been emailed to all members.

8. FINANCE

- 8.1 To approve the following payments :-

£300.00 – Cranborne Parochial Church Council, maintenance grant for upkeep of Church grounds

Proposed : Cllr Mrs Isaacs Seconded : Cllr Bonfield

£300.00 – Edmondsham Parochial Church Council, maintenance grant for upkeep of Church grounds

Proposed : Cllr Bonfield Seconded : Cllr Hayward

£48.62 – Elite Playgrounds Inspection, playarea inspection 4/10/16

Proposed : Cllr Mrs Isaacs Seconded : Cllr Morse

£200.00 – Mrs SE Fairchild, clerk's allowance for home use as office (should have been claimed April 2016)

Proposed : Cllr Mrs Batten Seconded : Cllr Bonfield

- 8.2 Approval of half yearly internal audit report. Unfortunately, the audit report has not been completed by Mrs Lawson due to illness. Approval deferred until the next meeting.
- 8.3 Copy of half yearly statement of accounts (emailed to all members 14/10/16).
Proposed : Cllr Mrs Packman Seconded : Cllr Mrs Mackenzie
- 8.4 Copy of draft budget 2017/18 for member's discussion (for approval at November's

meeting) – emailed to all members 14/10/16. The members studied the figures and discussed the draft. Clerk to make adjustments for approval at Novembers meeting.

Action Clerk

- 8.5 Approval of Risk Assessment for Council Owned Land (six monthly review).
Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Packman

9. **FOR REPORT ONLY**

None.

The meeting closed at 8.00pm.