

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 27th September 2016
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Batten, Isaacs, Mackenzie and Packman. Cllrs. Bonfield, Hayward and Morse.
District & County Cllr Butler. Clerk Mrs S Fairchild.

1. Open Forum. Mr Clifford House from Edmondsham was present. Clifford asked why the meeting was not being held in Edmondsham. The Chairman explained that both he and the clerk have been on holiday and the meeting had to be postponed by a week and unfortunately Edmondsham Village Hall was booked. Clifford also asked about the letter that he had written earlier in the year raising certain points after the Edmondsham Parish Meeting and asked if the council had received a response to any of the requests. The clerk said that at the following meeting she had gone through the letter with the council members and what had been actioned and what could not and that Cllr Mrs Isaacs had said at that time that most of the items had been covered. The request for the drains to be cleared down from Sandy's Hill Corner and from Pinnocks Moor to the village has been reported and actioned by Highways but Clifford and some residents did not think the job was good enough. The clerk said that with the current financial situation at County she felt they were very lucky to have received the work they did. She asked if he wanted her to ask Highways to do the job again and he confirmed yes although the clerk felt that they would just not be able to justify the spending .

Action Clerk

2. Apologies for absence received from Cllr Mrs Butter.
3. Disclosure of Interests. Cllr Mrs Isaacs for the whole of item 8.0 and Cllr Morse for item 8.3.
4. Minutes of the previous meeting on 19th July 2016 were accepted as an accurate record and duly authorised. Cllr Bonfield raised under matters arising the stile on Hibberds Field and asked who it belonged to. The Chairman confirmed that the developer owned the stile. Cllr Bonfield then asked why the parish council paid for the repairs. The Chairman explained that the developer will not maintain the stile and therefore the parish council asked his permission for them to take on the maintenance to which he agreed. A discussion then took place.
Post Meeting Note : The clerk would like to add that the stile and steps were in a bad state of repair in 2012 and after some investigation it became apparent that the developer owned the stile. Cranborne Estate at this time also confirmed that the stile did not belong to them and that on sale of the land the Estate granted permission for a stile to be installed onto their land to access the footpath. Mark Adams, CC Highways, offered to get involved by writing to the developer to point out that the steps were dangerous and needed repairing although he could not enforce this as it was on private land. The developer then said he would remove the stile and steps and return the fence to it's original state. This is when the parish council asked to take on the maintenance as they did not want to see this stile go as it is used greatly by the residents of the village. Due to the personal injury claim

against the parish council for the chain link fence it was important that the stile was maintained and made safe.

5. **PLANNING**

- 5.1 03/16/1060/FUL – Removal of the existing retrofitted pebble dash render and tile hanging which have fallen into disrepair, and the re-rendering of the entire building including the exposed block-work to the rear of the property at 16 & 17 Boveridge.
No Objections, Permission Granted.
- 5.2 03/16/1101/HOU – Rebuild 30 metres of Boundary Wall at Pound House, Grugs Lane.
No Objections. Permission Granted.
- 5.3 03/16/0992/LB – Removal of thatch and reconstruction of rook structure over south bedroom following discovery of sheared purlin, fractured rafters and ridge pole following opening of sealed roof void. Raising height of chimney/pots above thatch level to comply with Insurers separation distance at 10 Grugs Lane, Cranborne.
No Objections. Permission Granted.
- 5.4 03/16/1637/TCA – T1 Ash, 4m crown reduction on south side and T2 Walnut, 4m reduction on south side at Tregonwell Lodge, Salisbury Street.
No Objections. Permission Granted.
- 5.5 03/16/1638/TCA – T1 Sycamore, fell both stems and T20 Lime, remove secondary stem at Cranborne Manor.
No objections. Permission Granted.
- 5.6 Premises License for Cranborne Garden Centre.
No Objections, I abstention.
- 5.7 3/16/1285/FUL – Demolish the dilapidated rear sheds to the rear of the properties and re-build like for like at 21 & 23 Castle Street, Cranborne.
No objections.

6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**

- 6.1 Cllr Butler Reports. Cllr Butler talked to members about the consultation on splitting into 2 unitary councils, how this would work for everyone and the amount of money that would be saved by doing this. The consultation is online until 25th October and there will be roadshows visiting the area soon.

7. **PARISH COUNCIL MATTERS**

- 7.1 Chairman's Report. The Chairman talked about the trees along the river path that are on Council land and the cost of a tree survey. There was a question over the

path ownership and the Chairman and clerk hope to meet with the Estate to try and sort this out.

The Chairman said that there had also been a flytipping incident on Estate land which he had reported to Oliver Middlemiss.

- 7.2 ROW. Cllr Butler explained to councillors that he had spoken with Simon Gledhill at DCC re B17. Cllr Butler said that he seemed to understand the situation and Simon had met with John Williamson and Vanessa Perry to view new data that had been commissioned. This confirmed that by and large, they felt the problems with irresponsible motorized users had been resolved most likely due to the maintenance programme that John Williamson has in place. The big problem is the UCR which links the BOAT. Simon has spoken with Mark Adams (Community Highways Team Leader) and the plan is for a short term temporary restriction on this 'mud' stretch for the safety of horse riders with the long term plan to secure funding to improve the surface. The Chairman thanked Cllr Butler and said it was a positive move forward.
- 7.3 Playarea. Cllr Mrs Packman asked if the paint used on the playarea contained lead as she was concerned for the safety of the children. The clerk felt that as the equipment was fairly new that it wouldn't contain lead but that she would check with Wickstead to be absolutely sure.
- Action Clerk*
- 7.4 Website. The latest statistics have been emailed to all members.
- 7.5 Highways. Councillors received the information from Cllr Mrs Isaacs at the meeting July re 'working together with highways'. This becomes effective as of April 2017. It was discussed whether a sub-committee should be formed. The clerk raised concern as she would be putting figures together for the budget in October ready for approval in November. It was suggested that the clerk contact the other clerks in East Dorset to ask what their councils are planning.
- Action Clerk*
- 7.6 Flytipping. Covered under Chairman's report.
- 7.7 Defibrillator. The clerk has received an email from Zena Sims advising that the defib will be fitted on the outside of the clubhouse hopefully next week when the electrician will be connecting it. The decision has been made to have an unlocked cabinet, although Dr Levinson and Nurse Suzi advised on a locked one, because there are concerns about the phone signal in the village. She also advised that a five-a-side football match had been held and £690 has been raised which will be donated to the Heart Foundation and the Air Ambulance. Cllr Mrs Mackenzie asked if there was going to be further training for use of the defibrillator and the Chairman said that he would speak to Dr Levinson to organise.
- Action Chairman*
- 7.8 Community Noticeboard. The clerk said that she has spoken with Cris Stockley and the board is more or less ready. However, when she asked Cris re lettering he had

only managed to fit 'Cranborne & Edmondsham Community Noticeboard' on the board but unfortunately could not fit on 'presented by the Parish Council'. He had however suggested that a brass plaque could be obtained and fitted to the door. Cllr Mrs Isaacs proposed and all councillors agreed. Clerk to advise Cris.

Action Clerk

- 7.9 Annual Parish Council Project. The sub-committee has not yet had a meeting as the Chairman has been away. A provisional letter for residents is ready and Cllr Bonfield said he would email it to the Chairman.
- 7.10 Transport. Cllr Hayward advised that there was no update on this.
- 7.11 Edmondsham Church, Signage. The clerk said that she had tried hard with Highways for a sign at this site but unfortunately the answer was no. Mark Adams from Highways advised that the Department of Transport's document 'Traffic Signs, Regulations and General Directions' advise on what kind of sign can be installed on the highway and it does not allow for 'Concealed Entrance' therefore special authorisation from the DoT would be needed to install a sign of this kind. As there is no history from the last 5 years regarding RTA's at this site, Highways believe there are no exceptional circumstances in this situation to which to ask for special authorisation. The clerk asked Mark if a mirror could be placed opposite the entrance but these again are agreed by highways in very exceptional cases. A great number of the mirrors that are placed in grass verges are done illegally without consent and Highways can instruct owners to remove them. Mark did however say that Landowners can put up signs on their own land.
- 7.12 Tree Survey, footpath Hibberds Field to Footbridge. Although the Chairman had covered this under 7.1 Chairman's Report, the clerk felt that the councillors should know that Barrell Tree Consultancy in Fordingbridge had quoted £795.00 +VAT to do a tree survey on the 10 trees along this stretch. Cllr Morse added that this company were very expensive. Quotes to be also obtained from Nick Lawrie and AF Tree Services.
- Action Clerk**
- 7.13 Annual Return. The annual return for the year ended 31st March 2016 has now been audited by BDO LLP in Southampton and was now presented to council. Accepted by all councillors.
- 7.14 Parish Council Vacancies. There are still 3 remaining vacancies for Cranborne. Mr Johnny Stirling has sat in on the meeting tonight as he is very interested in becoming a councillor. He will be co-opted in October.
- 7.15 Cranborne Village Hall. Cllr Mrs Mackenzie said that the village hall committee would like permission to remove the hedge to the side of the hall which boundaries Lovers Lane. The Chairman advised that the parish council do not own the village hall and they would have to speak to the estate regarding this.
- Post Meeting Note : The Chairman and clerk to meet with Oliver Middlemiss re ownership of the village hall.*

- 7.16 Edmondsham Village Hall. Cllr Morse updated the councillors about the refurbishment of the hall.
- 7.17 CASC. Cllr Mrs Isaacs said that they have had a meeting with Anita from Dorset Community Action. There will be an open meeting for all to attend at the beginning of November.
- 7.18 DAPTC. No update.

8. FINANCE

- 8.1 To approve the following payments :-

£4328.41 – Dorset County Council for Street Light Project, 4th payment of 5 year 'loan'

Proposed : Cllr Mrs Isaacs Seconded : Cllr Bonfield

£1533.00 – Marcus Edwards for Grounds Maintenance 2016, 2nd payment of 3

Proposed : Cllr Mrs Batten Seconded : Cllr Morse

£120.00 – BDO LLP for review of the annual return dated 31/3/16

Proposed : Cllr Mrs Isaacs Seconded : Cllr Bonfield

£50.00 – AF Tree Services for removal of dead Silver Birch in Hibberds Field (councillors agreed to go ahead with removal by email during August 2016)

Proposed : Cllr Mrs Batten Seconded : Cllr Mrs Packman

£7.65 – Mrs E Isaacs, petrol expenses for DAPTC meeting

Proposed : Cllr Bonfield Seconded : Cllr Hayward

£1115.88 – Mrs SE Fairchild, clerk's salary 2nd quarter 2016/17 (Jul-Sept)

Proposed : Cllr Mrs Isaacs Seconded : Cllr Bonfield

£111.32 – Mrs SE Fairchild, clerk's expenses 2nd quarter 2016/17 (Jul-Sept)

Proposed : Cllr Mrs Isaacs Seconded : Cllr Bonfield

- 8.2 Request from CASC for funding towards the replacement of the boiler system/shower facilities (previous donations £300.00, May 2014 towards tractor repair). The members discussed this and it was proposed by Cllr Mrs Batten to donate £500.00. Seconded Cllr Mrs Packman. All agreed.
- 8.3 Request from Edmondsham Village Hall Committee for funding of £3,000 towards the refurbishment and renovation works to the hall (previous donation £715.00, June 2016 for roof repairs). A discussion was again held regarding the repairs and the refurbishment. The clerk advised members on the current bank balance of the council and Edmondsham's split of the precept. It was suggested that a donation of £2,000 be donated. Proposed Cllr Mrs Batten, seconded Cllr Mrs Packman. All agreed.

- 8.4 Request from Edmondsham PCC for funding towards grass cutting costs at Edmondsham Church (previous £150.00 annually in November, Churchyard maintenance grant and £150.00, Sept 2014 for internal repairs and £300.00, Sept 2013 for repairs). This was discussed in detail. The clerk suggested that rather than donate an amount to Edmondsham Church, to increase the Churchyard maintenance grant payable to both Churches to £300.00 per annum. Proposed Cllr Bonfield, seconded Cllr Mrs Mackenzie.

9. **FOR REPORT ONLY**

- *Cllr Mrs Packman* – Open Gardens raised £13,000. 10% has been donated to the lunch club/1st School/Community bus.
- *Cllr Mrs Batten* – fingerpost sign in The Square is broken again. Clerk to ask Kevin Ridge to repair. **Action Clerk**
- *Cllr Bonfield* – re council vacancies, how to encourage and advertise for recruits. Clerk to re-invent the PC report to be placed on new noticeboard. Cllr Hayward talked about Facebook and Twitter.
- *Cllr Mrs Mackenzie* – the wall at Mr & Mrs Lopez house.

The meeting closed at 8.15pm.