

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Tuesday 16th May 2017
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Batten, Isaacs, Mackenzie, Packman and Vigar. Cllrs. Hayward, Campbell, Morse, Quinlan, Stirling and Wareham. District & County Cllr Butler. Clerk Mrs S Fairchild.

1. NOMINATIONS AND APPOINTMENTS

- 1.1 Nomination and election of Chairman. Cllr Dr Turner proposed by Cllr Campbell, seconded by Cllr Mrs Mackenzie.
- 1.2 The Chairman's Declaration of Office was signed and duly received by the clerk.
- 1.3 Nomination and election of Vice-Chairman. Cllr Mrs Isaacs proposed by Cllr Campbell, seconded by Cllr Dr Turner.
- 1.4 The Vice-Chairman's Declaration of Office was signed and duly received by the clerk.
- 1.5 All Councillors Declaration of Office were signed and duly received by the clerk.
- 1.6 Appointment of councillors as officers. Discussed and agreed by all.
Proposed : Cllr Mrs Isaacs, seconded : Cllr Mrs Batten

2. Open Forum. Mr Oliver Middlemiss and Mr Gavin Fauvel of the Cranborne Estate, and Mrs Angela Bonfield and Mr Martin Parker, Hibberds Field residents, were in attendance.

3. No apologies for absence received, all in attendance.

4. Disclosure of Interests. Cllr Mrs Isaacs for item 8.15 and Cllr Campbell for anything estate related.

5. Minutes of the previous meeting on 18th April 2017 were accepted as an accurate record and duly authorised and there were no matters arising.

6. PLANNING

6.1 3/17/0981/TCA – Yew (T1) reduce height and spread by 1.5m, Yew (T2) reduce Branches growing towards property by up to 2m; deadwood, Yew (T3) crown thin by 15%; deadwood, Horse Chestnut (T4) reduce branches overhanging neighbours garden by up to 1.5m at 10 Grugs Lane, Cranborne.
No Objections.

6.2 3/17/0800/FUL & 0801/LBC – Internal Alterations and minor external alterations at Boveridge House.
No Objections.

6.3 3/17/1133/TCA – Fell 2 x conifers at 18 Edmondsham and 1 Chapel Cottages, Edmondsham.
No Objections.

- 6.4 3/17/0349/HOU – Demolition of existing detached garage and construction of two storey side extension and single storey rear extension at 14 Penny’s Lane, Cranborne.

Permission Granted.

- 6.5 3/17/0290/FUL & 0291/LB – Demolish existing lean-to conservatory to rear of property and replace with part single and part two storey extension with pitched, hipped end roof to match the existing and a slate tiled lean-to. Refurbish the existing detached garage to include black timber clad sides and a slate tiled double hipped end roof at 2 Salisbury Street, Cranborne.

Permission Granted.

- 6.6 3/17/0278/HOU – Single storey side extension and additional window to front elevation at 24 Grugs Lane, Cranborne.

Permission Refused.

7. DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS

- 7.1 Cllr Butler Reports. Cllr Butler advised members of the new leader of Dorset County Council and the changes at district council after the local election.

8. PARISH COUNCIL MATTERS

- 8.1 Chairman’s Report. Nothing to report.

- 8.2 ROW. No update on Byway 17.

- 8.3 Playarea. Nothing to report.

- 8.4 Website. Statistics emailed to all members.

- 8.5 Highways. The clerk advised that she is emailing Mark Adams at Highways regularly for updates on the progress on the Water Street painted lines. Mark has replied recently that he is drawing up a professional plan and hopes to see the lines painted in June.

- 8.6 Flytipping. The chairman said that this is an ongoing problem with tipping still happening at Castle Hill and lately at Holwell Farm too. He feels we should look into camera’s again and perhaps arrange a meeting with DWP and the police.

- 8.7 Parish Council Project – War Memorial. Cllr Mrs Packman advised that that she has spoken with Excalibur re the restoration. If the memorial is repaired it should last a minimum of 20 years and will cost £2700 inc VAT. To take out the whole section of the memorial and replace which will last longer than 20 years the cost will be £6,000. Both will show as a repair. Cllr Mrs Packman said that if the parish council wish to go with option 1 then she felt it was not necessary to apply for a grant, however, if they wish to go with option 2 then she felt funding would be

needed. Gavin Fauvel asked if the parish council would like him to get a quote from the stonemason that they use. Oliver Middlemiss offered to co-ordinate

and to obtain a report. Once the report is received the parish council can then decide which option to take and whether to apply for a grant or not.

Post Meeting Note : The clerk is to take back the war memorial project from Cllr Packman due to her illness.

- 8.8 Pathway in field, behind Hibberds Field. Oliver Middlemiss started the discussion with the Cranborne Estate consultation process and the fact that this pathway came from that process. The final document showed that a pathway was planned around the field behind Hibberds Field along the footpath which ends at the stile in the hedge which then becomes a permissive path down to Holwell Farm. The path would continue in a circular shape up and over the hill down into Penny's Lane. Oliver was aware that the councillors were not happy with this proposed path and he is now also in receipt of a copy letter to Gavin from the residents of Hibberds Field objecting to the path with a signed petition. The Chairman said that he didn't understand why the estate would want to put in a path when the existing 'natural' path in the field was perfectly suitable, one that he has been walking for 33 years. He added that the concern from council is that this 'track' will become a circular route for motorbikes; something that is a constant problem for the parish council. Oliver said that more research could be done to look into ways that can stop motorcycles entering the field but still allowing bicycles and pushchairs. A lengthy discussion was held between councillors and Gavin and Oliver. Gavin felt that the motorbikes were a red herring but the clerk asked Mr Parker to confirm that he saw a motorbike in the field behind Hibberd's only this last week and he did. The clerk asked what was the percentage of residents who asked for this path to be installed but no answer was given. The type of path and what it is made up of was also discussed. It was decided from this discussion that the action points would be that Oliver Middlemiss will do more research into entrances that inhibit motorcycles, costings and plans to show how the path would look then report back to the PC. Agreed to put the bottom path behind Hibberds Field on hold for the time being.
- Post Meeting Note : The Chairman has asked the clerk to ask Oliver Middlemiss for the exact number of residents who asked for this pathway.*

Action Clerk

- 8.9 Lights on footpath from Hibberds Field to footbridge. The Chairman asked why the Estate felt it was necessary to install lights on the footpath for just 8 houses in Hibberds Field. Again, Oliver confirmed that this had been suggested due to the comments that came back from the consultation. He said that as yet it is just a suggestion in the document and nothing is set in stone. If it is to be developed then it can be discussed at that time. Gavin Fauvel added that the path behind the houses on Hibberds Field has got narrower and needs some work doing to it. Marcus Edwards to be asked to cut back the vegetation at the back of the gardens.

Action Clerk

- 8.10 Fingerpost, The Square. An email and a letter from the Cranborne Estate has been

received offering financial help to repair the fingerpost that has been taken down for safety reasons in The Square and is currently being stored in the Chairman's barn. The Chairman advised that we have been quoted approximately £450 for just the lettering and the board and not including labour which is very expensive. Gavin Fauvel said that the AONB have information and help on the repair and upkeep of the fingerposts. The Chairman said that he has looked online and a company called Normtec can repair and supply the lettering and a quote should be obtained from them. The board would have to be shorter in length as the school busses have hit the sign which has resulted in the damage making it unsafe. It was decided that the clerk to inquire and obtain a quote for repair from Normtec. The clerk pointed out to members that they had voted for and agreed unanimously in February 2017 that they felt it was too expensive to repair the post and it should be taken down. According to the Standing Orders which were adopted by council a decision cannot be reversed for 6 months except either by a special motion, which requires written notice by at least 2 councillors to be given to herself or by a motion moved in pursuance of the recommendation of a committee or a sub-committee. She said that it was her duty to advise this. Agreed that by the time a quote has been received and decisions made, the six months to August will have been reached. Cllr Mrs Packman asked if she could just bring something up on the same subject. Derek Mills house is being cleared and the family have come across 2 round finials from Dead Man's junction. She has spoken with her brother (Janes company) who will put in a quote to replace one of the finials. Agenda for next meeting.

Action Clerk

- 8.11 Proposed Base Station installation, Damerham Road/Penny's Lane. Letter received from Sinclair Dalby, Chartered Surveyors, regarding the fact that Telefonica are in the process of finding a suitable site in Cranborne for a radio base station. This would include a 12.5m high T-range telegraph pole with 2 x 0.3m dishes fixed to the pole and an equipment cabinet on a concrete base. The proposed site would be on the grass verge outside of the Doctors surgery on the Damerham Road. Oliver Middlemiss said that he could add to this. The Estate have been approached by the same people and looked at sites that belong to the estate. However, at the time Telefonica were planning to put in a large post not a telegraph pole and therefore the estate said that they could not accommodate this. Oliver said that if they are now saying that the installation is a telegraph pole the estate would be happy for it to be sited on their land. The councillors all agreed that the site on Damerham Road is not suitable and too near the Middle school. The clerk said that she had forwarded the letter to Mark Adams at Highway as the grass verge belongs to highways. Oliver said that they will speak to them again. The members agreed that the clerk should reply that they support in principle but not at the location stated. Vote taken, 11 for, 1 abstain.

Action Clerk

- 8.12 BT Exchange Garden. The clerk said that she has received a reply from Steve Rhymes of BT and that he is currently liaising with colleagues and will reply when he has some information.
- 8.13 Cranborne Village Hall. The PC representative reported that the hall committee are

trying to recruit a new bookings clerk who will also provide added financial support to the treasurer and the two applicants will be interviewed shortly. The website is initially for the village hall not the village but could become a village site in the future. Future projects include works to the heating and internal alterations to the hall.

- 8.14 Edmondsham Village Hall. The PC representative reported that they have completed external repairs and decoration to the hall which was kindly paid for by the donation from the parish council.
- 8.15 CASC. Nothing to report as there is not a meeting until 25th May.
- 8.16 DAPTC. Cllrs Mrs Isaacs and Batten attended the last meeting which was very interesting and the minutes have now been distributed by the clerk.
- 8.17 Police. The clerk has received an email from Steve Willis who has confirmed that they no longer produce the newsletter. She will now sign up for Dorset Alert and forward any email messages on to the members as and when she receives them.

9. FINANCE

- 9.1 To approve the following payments :-

£1533.00 – Mr Marcus Edwards for grounds maintenance, 1st payment of 3
Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Packman

£20.00 – Donation to Mr B Norton for repair to stile steps in Hibberds Field
Proposed : Cllr Mrs Packman Seconded : Cllr Mrs Batten

£469.28 – Aon UK limited, annual renewal of Local Council insurance policy
Proposed : Cllr Campbell Seconded : Cllr Morse

- 9.2 Request for funding from Cranborne Association of Sports Clubs (emailed to all councillors). Cllr Mrs Isaacs advised that they have obtained a grant from County Council for the first stage and they are now looking at the second stage. Councillors questioned the cost of each phase as the document only stated a price for stage one and not the others. Reply to Stephanie Growdon that the parish council support in principle but would like to wait until they can provide more figures.

Action Clerk

- 9.3 Request for a grant from Life Education Wessex. The Chairman partially read out the letter. Cllr Mrs Vigar asked if this letter could be emailed round to all. Clerk to scan and email and agenda for next month.

Action Clerk

10. **FOR REPORT ONLY**

- *Cllr Mrs Batten* – hedge along pathway near footbridge is overgrown. Clerk advised that it has been cut back this week, belongs to Aster housing.
- *Cllr Quinlan* – would like to see the telephone box cleaned. Ask BT.
Post Meeting Note – *Cllr Mrs Batten volunteered to clean the telephone kiosk.*
- *Cllr Mrs Vigar* – wondered if we need a meeting outside of this meeting re funding
- *Cllr Stirling* – offered help to Cllr Mrs Batten as Youth Liaison Officer

The meeting closed at 8.25pm.