

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 17th May 2016
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Mackenzie and Packman. Cllrs Hayward and Morse. Clerk Mrs S Fairchild.

1. NOMINATIONS AND APPOINTMENTS

- 1.1 Nomination and election of Chairman. Cllr Dr Turner proposed by Cllr Mrs Mackenzie, seconded by Cllr Mrs Packman.
 - 1.2 The Chairman's Declaration of Office was signed and duly received by the clerk.
 - 1.3 Nomination and election of Vice Chairman. Cllr Mrs Isaacs proposed by Cllr Morse, seconded by Cllr Hayward.
 - 1.4 The Vice Chairman's Declaration of Office was signed and duly received by the clerk.
 - 1.5 All Councillor's Declaration of Office were signed and duly received by the clerk.
 - 1.6 Appointment of Councillors as Officers. Discussed and agreed by all. Proposed by Cllr Mrs Packman, seconded by Cllr Morse.
2. Open Forum. Mrs Fiona Vigar and Mr Clifford House in attendance. Clifford spoke about the Aster Group, whom he rents his property from, and the letter that he and the other residents have received about notice of intention to enter into a long-term agreement where public notice is required. The Aster Group feel that it is necessary to enter into this agreement to provide grounds maintenance, namely grass cutting, shrub border maintenance and hard surface maintenance. The grass is currently cut and maintained by parish council at our expense. There is a consultation period and the residents will respond within the time scale. A discussion was held re who owns the land, clerk to make enquiries.

Action Clerk

- 3. Apologies for absence received from Cllrs Mrs Batten, Butter, Isaacs and Cllr Bonfield. No apologies were received from Cllr Butler.
- 4. Disclosure of Interests. None.
- 5. Minutes of the previous meeting on 19th April were accepted as an accurate record and duly authorised. Matters arising :-
Response from Gavin Fauvel re invitation to attend Parish Council meetings. He advised that he had already made a note of meetings in his diary and also that he had been made the Chief Operating Officer of the Estates and that Oliver Middlemiss has now taken on much of Gavin's previous role as Director of the Rural Estates. They will rotate between themselves at our council meetings.

Response from Highways re Mr & Mrs Lopez wall. They will investigate whom the pipe belongs to and will let us know.

Response from Highways re Clifford House's extra request to add Stocks Corner to Sandys Hill to the verge siding works request. Unfortunately, Highways cannot justify clearing this section although they acknowledge that there has been slight encroachment but feel there is still enough room for cars to pass.

6. **PLANNING**

6.1 3/16/0151 – The refurbishment and extension of an existing Grade II Listed building

to include replacing the existing rear lean-to extension and conservatory with a new two storey extension and ground floor lean-to. Roof repair works are also proposed to the existing building at 2 Salisbury Street, Cranborne.

Permission Refused.

6.2 T.16.156 – Notification to carry out Tree Works in a Conservation Area at Red Lion House, Salisbury Street, Cranborne.

Permission Granted.

7. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**

7.1 Cllr Butler Reports. No report provided.

8. **PARISH COUNCIL MATTERS**

8.1 Chairman's Report. No report as Chairman has been on holiday.

8.2 ROW. No update from Cllr Butler as not in attendance.

8.3 Playarea. The clerk advised that she had text Jason White to see when he would be commencing the new fencing but she had not heard anything and will continue to chase.

Post Meeting Note : Clerk had a reply by text from Jason White to say that the area is now dry and that he can start work. Clerk confirmed again that the PC voted to go ahead with this work at a cost of £1929.00 and asked if Jason could let her know when work would commence.

8.4 Website. Statistics emailed to all members.

8.5 Highways. Nothing to report.

8.6 Flytipping. The clerk has received an email from Dave Nichols, Operations Manager of DWP, advising that they are unable to litter pick along Batterley Drove due to the speed of the road and the cost. The Chairman said that there is a member of the public who parks his car and goes litter picking along this road. The clerk has also had a reply re the request for more dog bins in the village. These bins are now being phased out by DWP, therefore they cannot supply new bins and dog waste and litter will go into the same litter bin. However, parish councils can

buy their own bins but would have to pay for DWP to empty them.

- 8.7 Defibrillator. The clerk said that she had asked for an update from Zena Walters and has received an email. Zena says that the defib and case are waiting at the CASC to be put up and that they are waiting for the DVD training videos and posters to arrive and then a training evening will be arranged at the club. She will let us know as soon as they have a date. The Chairman asked if the clerk could forward the email to him so that he can liaise with Dr Levinson re the training.
Action Clerk
- 8.8 Community Litter Pick. The clerk has the leaflets prepared which she will photocopy on her return from her holiday and ask Trevor the postman to distribute. She also confirmed that the Middle School are litter picking on Wednesday 8th June. Cllr Morse advised that Edmondsham would be community litter picking on 18th June.
- 8.9 Annual Parish Council Project. The clerk has enquired with Highways regarding the edge of the river bank fronting Water Street and whether it could be edged with kerbstones. Unfortunately, Highways advised that this is something that they could not fund and felt that a project like this will cost a lot of money for no great benefit at all. Mark Adams of Highways quoted a rough estimate of approx. £5,000 to carry out this type of work which the parish council could fund if they so wished. Agreed by all that this was too costly.
The clerk is still making enquiries with SSE re the poles in Water Street and down the pathway before any suggestion of lighting on the Hibberds Field footpath can be entered into.
- 8.10 Community Noticeboard. The clerk has emailed Cris Stockley for an update but nothing had been received at the time of the meeting.
Post Meeting Note : Email from Cris to advise that the board is under construction and should be ready for installation shortly.
- 8.11 Bus Service. Cllr Hayward updated the members on the transport situation and re an email he has been forwarded from Dorset Community Transport. He spoke about 'plus bus' which is a service provided by DCT to replace some services which have been cut and how to advertise this for the community.
- 8.12 Local Council Insurance. The clerk advised that the annual renewal of the council's insurance is due on the 1st June at a cost of £458.81 with Aon. She has made enquiries with two other insurance companies to compare prices. Zurich unfortunately could not match the premium with Aon and Came & Co advised a premium of £479.84 with a company called Hiscox, one of the UK's most highly respected insurance companies. Although the Hiscox quote is roughly £20 more, they offer a more tailored insurance policy compared to Aon providing a blanket cover. The Chairman thanked the clerk for obtaining a comparison of quotes but it was agreed by all to remain with Aon.
- 8.13 Boveridge Charity. The clerk told members that each year she receives a letter

from Mrs Hunt, Steward to the Trustees of the Boveridge Charity, which she normally puts into the circulation envelope and then files. Mrs Hunt has asked if it's necessary to send the copy accounts to the parish council each year. Cllr Mrs Mackenzie says that she sits on the committee. Agreed the accounts are not needed by council, clerk to advise.

Action Clerk

- 8.14 Parish Council Vacancies. There are currently 3 vacancies remaining for Cranborne.
- 8.15 Cranborne Village Hall. Cllr Mrs Mackenzie said that the state of the gravel road outside the village hall continues to be raised. Advised that this belongs to the Estate and to ask them if they can help in any way.
- 8.16 Edmondsham Village Hut. Nothing to report.
- 8.17 CASC. Council representative not in attendance.
- 8.18 DAPTC. Council representatives not in attendance.
- 8.19 Police. Newsletter has been emailed to all members.

9. **FINANCE**

- 9.1 To approve the following payments :-

£30.00 – Mrs A Lawson for internal audit for year ending 2015/16

Proposed : Cllr Morse Seconded : Cllr Hayward

£1533.00 – Mr Marcus Edwards for grounds maintenance, 1st payment of 3

Proposed : Cllr Mrs Packman Seconded : Cllr Mrs Mackenzie

£458.81 – AON UK Limited for annual renewal of local council insurance

Proposed : Cllr Hayward Seconded : Cllr Mrs Packman

- 9.2 Request for financial support from Cranborne Bowling Club. The Chairman read out an email received from Stephen Clapton and the clerk advised that £150 was donated in September 2013 and £100 in September 2014. Discussed between members. A donation of £100 was proposed by Cllr Mrs Packman, seconded by Cllr Mrs Mackenzie. All agreed.

Action Clerk

10. **FOR REPORT ONLY**

- *Cllr Mrs Mackenzie* – Paul and Linda Killinger produced the leaflet for HM the Queen's birthday picnic free of charge
- *Cllr Mrs Packman* – church bells/clock on the next agenda
- *Cllr Dr Turner* – potholes all been filled.

The meeting closed at 7.40pm.