

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 18th April 2017
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Batten, Isaacs, Packman and Vigar.
Cllrs. Hayward, Campbell, Morse, Quinlan and Wareham.
District & County Cllr Butler. Clerk Mrs S Fairchild.

1. Open Forum. There were no members of the public present.
2. Apologies for absence received from Cllrs Mrs Mackenzie and Stirling.
3. Disclosure of Interests. Cllr Mrs Isaacs 8.4, Cllr Campbell 7.1/7.2.
4. Minutes of the previous meeting on 21st March 2017 were accepted as an accurate record and duly authorised. The Chairman drew the councillors attention to the Standing Orders and item 7, 'Previous Resolutions'. Although the minutes of February's meeting under item 7.11 had been resolved and councillors had agreed on a decision, Cllr Mrs Isaacs had asked for the item to be placed on the agenda again for discussion. Item 7 of the standing orders state 'that a resolution shall not be reversed within 6 months except either by a special motion'.
5. **PLANNING**
 - 5.1 3/17/0349/HOU – Demolition of existing detached garage and construction of two storey side extension and single storey rear extension at 14, Penny's Lane, Cranborne.
Permission Granted
 - 5.2 3/17/0729/LB – Demolition of modern lean-to corridor and replacement with a brick and tile structure and internal alterations at East Blagdon Farmhouse, Cranborne.
No Objections, submitted 12/4/17
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Butler Reports. Cllr Butler talked to members about the county elections of 4th May, the general election on 8th June and the unitary decision. The councillors were asked if there were any questions. Cllr Mrs Vigar asked about the large pothole on the B3078 before the Deer Park Corner junction. The clerk said that she had reported this pothole as it is large and dangerous, cars are having to swerve to avoid it. She added that she had received a 'job complete' notice from the PEM request which had said that there are road surface works due there soon. The clerk said that she had emailed Highways as she did not feel this was good enough and the hole should have been temporarily repaired. Cllr Butler felt that Jerry Laker had also been in touch re this pothole and asked for the PEM notice to be forwarded to him. Cllr Mrs Isaacs mentioned that the potholes on the Cranborne to Edmondsham road down from the junction at Castle Hill are deteriorating again. Clerk to report.
Action Clerk

Post Meeting Note: The clerk has received an email from Pat Waterman stating that he has been out to see this pothole and has put cones around it to warn drivers that it is there. He has put in a works request for the hole to be temporarily repaired. Pat also confirmed in the email that he had viewed the road deterioration at the brewery entrance at Wadleys Drove and has put in a request for this to be repaired also. He inspected the two holes in the verge opposite the Middle school and made as safe as possible and again has issued a works request for the broken pipes to be repaired.

7. **PARISH COUNCIL MATTERS**

- 7.1 Chairman's report. The Chairman talked members through the notes on the meeting between himself and the clerk and Oliver Middlemiss. The proposed pathway behind Hibberds Field to the brewery was discussed. The Chairman said that he could not understand why you would want put a gravel path in around a field. Cllr Wareham said that he understood putting it in from the Penny's Lane entrance and down to the gate opposite the brewery but didn't feel it necessary around the other field. The Chairman said that you will encourage motorbikes to ride up and down there from the entrance in Friday's Heron. Cllr Mrs Vigar said you can get special gates to stop bikes from getting through but the clerk said that Oliver Middlemiss said that this pathway would be for bicycles and pushchairs so you wouldn't be able to put those kind of gates in. The lighting was discussed on the pathway in Hibberds Field and the Chairman felt that this was ridiculous and members agreed. The Chairman said that OM has said that if people don't want it then they should say. The pathway in the field and the lights on the path to be on the agenda for next months meeting. He added that he was going to continue to meet with OM every three months together with the clerk. The Chairman was pleased to tell all members that the broken postbox at Holwell has been replaced with a new one.

Action Clerk

- 7.2 ROW. We have received an email from Beatrice Ramsey, who is the Rural Property Manager at the Cranborne and Hatfield Estates re the various signs that have been put up by DCC on public footpaths across the Cranborne Estate. She advised that these relate to a footpath declaration that she recently submitted on behalf of the estate that states all the rights of way in existence across the estate at the time of submission and stops any new rights of way being claimed for a period of 20 years thereafter. These notices will remain insitu for 60 days. The Chairman had asked Beatrice if it included all existing footpaths and if permissive paths were included. She confirmed that all footpaths have been included but not permissive paths as these are not required by DCC. The Chairman also asked if any footpaths are likely to be disputed or challenged and she felt not.
- 7.3 Playarea. Nothing to report.
- 7.4 Website. The statistics have been emailed to all members.
- 7.5 Highways. Mark Adams has confirmed that he will draw up a more technical

drawing for the white lines in the Water Street car park and these will hopefully be installed in April/May.

The Chairman spoke about the parking problem in Wimborne Street and the emails from Mr & Mrs Knight. He told councillors that parking in Cranborne is not the responsibility of the parish council and although the council have sympathy towards Mr & Mrs Knight's situation all avenues have been exhausted and nothing more can be done. Cllr Wareham was not sure why the white line was not allowed and the Chairman advised that Mark Adams has said in his email that access protection lines are meant for the actual access and as the property in question was wanting one opposite their house the CC Highways could not allow it as this is not what they are meant for. Mark Adams also added that access protection markings have no legal standing and are just advisory lines. Cllr Hayward said that there was a practical solution to all of this, the corner of the wall belonging to the pub could be taken away and made curved but it was pointed out by the Chairman that this would have to be an agreement between The Inn and Mr & Mrs Knight, not the parish council. Cllr Mrs Batten pointed out that this subject has been talked about for many years and the council has done as much as it possibly can. Clerk to write to Mr & Mrs Knight.

Action Clerk

- 7.6 Flytipping. There has been quite a lot of flytipping recently, in particular, Castle Hill, Batterley Drove and Holwell Farm. The latter is on the estate land and Tim Hall has been notified. The Chairman said that DWP never prosecute even though they have evidence. He added that it's the responsibility of the owner of the rubbish not the person who took it away and tipped it and its they who would be prosecuted. Cllr Butler said that you should always check that the person taking your rubbish has a waste carrier licence. CCTV fake cameras were talked about but the Chairman said we had been advised by the police a couple of years ago not to put any up. However, at Castle Hill there are signs attached to the fence.
- 7.7 Annual Parish Council Project. Cllr Mrs Packman said that she has received 3 quotes ranging from £2,500 - £14,000. She spoke to the person quoting the lesser amount who advised that he didn't think it was needed to take a chuck out and to replace and he could use another option. Cllr Mrs Packman asked would it better to go for the cheaper amount, the parish council pay for it therefore not needing the grant and leaving that to someone else who needs it more? Cllr Mrs Vigar described to members what the material consisted of that this gentleman would use. Cllr Mrs Packman will obtain the report for the members to read. Cllr Morse said that an inspection should be made on Edmondsham's war memorial.
- 7.8 BT Exchange Garden. The clerk said that although she had emailed Steve Rhymes 3 times she had not received a response. She will continue to email him.
- 7.9 NALC, Parish Precepts. Cllr Mrs Isaacs reminded councillors of the email from Sue Baxter, Chairman of NALC, that was sent to all members on the 18th March. She said that NALC have advised that we need to look at our precepts more and she urged councillors to do this as she felt strongly that as she does not feel that the precept is looked at correctly.

- 7.10 Parish Council Noticeboards. The clerk has received an email from Cris Stockley re the cost of a new board for Cranborne at £750.00. This would be similar in appearance to the community noticeboard on the shop wall and he would fit for no extra cost on the existing posts. The Edmondsham noticeboard can have a new internal pin board for £50 or he can remove the whole thing and give it a complete overhaul including a new board and a varnish for £200. All agreed to go ahead with a new board for Cranborne at £750 and a complete overhaul for Edmondsham at £200.

Proposed : Cllr Mrs Isaacs

Seconded : Cllr Mrs Packman

Action Clerk

- 7.11 List of Officers. To be reviewed in May.

- 7.12 Public Rights of Way. A letter has been received from John Williamson, Senior Ranger East at DCC Countryside Access, advising that he has left the council as of 31st March and the new contacts for the eastern area are with the clerk.

- 7.13 Cranborne Village Hall. Cllr Mrs Mackenzie not in attendance for her report. The Chairman said that he and the clerk have been discussing the hall and felt that as it was now owned by the parish council we should give an annual maintenance grant? The members felt this was a good idea and that it should be discussed in October when the draft budget is put forward. Cllr Mrs Packman pointed out that it should probably be restricted to be used only on maintenance issues as it may not go towards this. Cllr Mrs Vigar mentioned the heating and how it's draining the finances due to its age and performance.

- 7.14 Edmondsham Village Hut. Nothing to report. It was asked who owns the village hut and a discussion took place. Cllr Campbell offered to look at land registry for Cllr Mrs Isaacs.

- 7.15 CASC. Cllr Mrs Isaacs said they had a very good AGM, she is due to have a meeting with Oliver Middlemiss, and they are to have a feasibility study completed. The next meeting is May 25th. The Chairman mentioned the broken fence again and Cllrs Mrs Isaacs said she will raise it. Clerk to send her contact details at DWP as it was one of their lorries that backed into it.

Action Clerk

- 7.16 DAPTC. Cllr Mrs Isaacs told members that she attended the DAPTC conference at Kingston Maurward and sent out her report to all members. Cllr Mrs Isaacs talked about the Annual Parish Meeting and a discussion was held. The Chairman said that we have had speakers in the past and no-one ever turns up. Cllr Mrs Packman wonders if residents really know what it is and whether it would be a good idea to send round an explanatory leaflet as to what it is all about? Unfortunately, too late for this time but could do that for next year. The Chairman asked the clerk to send the meeting notice round to each household via the postman.

Action Clerk

- 7.17 Police. The clerk said that she has not received a reply from Tom Clements as to

why we do not receive the newsletter any more. Cllr Mrs Isaacs said that she still receives one and suggested the clerk contact PCSO Steve Willis.

Action Clerk

8. FINANCE

- 8.1 Approval of Internal Audit report 2nd half 2016/17 (to be circulated at meeting).
All agreed. Proposed : Cllr Mrs Isaacs Seconded : Cllr Campbell
- 8.2 Copy of accounts for year 31st March 2017 attached for approval. Approved by all members. Proposed : Cllr Mrs Isaacs Seconded : Cllr Campbell
- 8.3 Approval of the Annual Return for the year ended 31st March 2017
- Section 1 : Accounting Statements – for approval by council
 - Section 2 : Annual Governance Statement – for approval by council (in doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 are agreed)
 - Asset Register 16/17 – to be approved by council
- Approved by all members.
Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Batten
- 8.4 To approve the following payments :-
- £60.00** – DAPTC, for Cllr Mrs Isaacs to attend DAPTC conference 23.3.17
Proposed : Cllr Mrs Packman Seconded : Cllr Campbell
- £28.80** – Cllr Mrs Issacs, travelling expenses to Kingston Maurward and back for DAPTC Conference
Proposed : Cllr Campbell Seconded : Cllr Mrs Packman
- £48.62** – Elite Playground Inspections, quarterly playarea inspection, April 2017
Proposed : Cllr Mrs Vigar Seconded : Cllr Morse
- £30.00** – Mrs A Lawson for internal audit year ending 31.3.17
Proposed : Cllr Mrs Isaacs Seconded : Cllr Campbell
- £36.00** – CPRE annual renewal of membership
Proposed : Cllr Mrs Packman Seconded : Cllr Mrs Batten

9. FOR REPORT ONLY

- *Cllr Mrs Vigar* – map of the two parishes, would be nice to see them on the wall of the committee room? Oliver Middlemiss is supposed to be providing New Sign for the village hall, all the no parking signs need to be removed, she will speak to the resident who put them up.
- *Cllr Wareham* – mirror at the end of Castle Street not good. Most members felt it did a good job although it does mist up in bad weather. The clerk advised that it was highways mirror and that she could guarantee that is we were to approach them re a new one, they would most likely agree but the parish council would have to pay.

The meeting closed at 8.15pm.