

**CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of Parish Council Meeting held on Tuesday 19<sup>th</sup> April 2016  
in The Cecil Memorial Hall, Cranborne.

**PRESENT:** Cllr. Dr. J. Turner (Chair), Cllrs Mrs Batten, Butter, Mackenzie and Packman. Cllrs. Bonfield, Hayward and Morse.  
Clerk Mrs S Fairchild.

1. Open Forum. There were 4 members of the public present, Mr Clifford House, Mrs Charlene Lopez, Mr Martin Parker and Mrs Fiona Vigar. The Chairman welcomed them and asked if there were any questions. Clifford said that at the last meeting he reported about the verges in Edmondsham and he had been told that a works order had been raised but that there is a 28 day window in which County Council have to carry out the work and nothing had happened yet. The Chairman asked the clerk to chase. Clifford asked to add Stocks Corner to Sandy's Cottage to that request.

Mrs Lopez reported about her wall and explained to the council the problems they are having and what they are proposing to do with the wall. She spoke about the fact that the wall has no foundations, is built over a culvert and that they have employed a structural engineer who has advised not to build the wall back where it was. A discussion was held. The Chairman said that the parish council would support in any way that they can. Cllr Bonfield said that the drainage in this road would be the CC's responsibility and should we not be asking them to look at upgrading this. Clerk to contact.

Martin Parker said that as the Cranborne Estate had made a decision to build and had confirmed the areas of land, he wondered if they would be receptive to ideas for other areas. The Chairman felt that they would be open to other ideas and suggested that he contact the estate. Martin also asked if there would be more consultation but the Chairman felt that there possibly wouldn't be.

Mrs Vigar talked about her wall, the new metal railings and using the old finials off the old railings. She said that the lorries turning into The Square are getting bigger and longer. Fiona also talked about a parish newsletter and the ways in which different groups could add to the Church newsletter individually, it would then be collated and distributed and no editor would be required.

*Action Clerk*

2. Apologies for absence received from Cllr Mrs Isaacs. No apologies from CCllr Butler.
3. Disclosure of Interests. None.
4. Minutes of the previous meeting on 19<sup>th</sup> April 2016 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
  - 5.1 3/16/0151/FUL & 0152/LBC – The refurbishment and extension of an existing Grade II listed building to include replacing the existing rear lean-to extension and

conservatory with a new two storey extension and ground floor lean-to. Roof repair works are also proposed to the existing building at 2 Salisbury Street, Cranborne.  
*No Objections.*

5.2 3/16/0281/HOU – Demolish garage and lobby which joins No 27 to No 29. Construct extension to No 27 to form new kitchen at 27-29 Salisbury Street, Cranborne.  
*No Objections.*

5.3 T.16.101 – Notification to carry out tree works in a Conservation Area at 1 Wimborne Street.  
*No Objections.*

5.4 T.16.145 – Notification to carry out tree works in a Conservation Area at 31 Salisbury Street.  
*No Objections.*

## 6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**

6.1 Cllr Butler Reports. No report, CCllr Butler not in attendance.

## 7. **PARISH COUNCIL MATTERS**

7.1 Chairman's Report. The dumpy bag left near Holwell had gone, there is a tyre opposite Hibberds Field which has been reported, and a vehicle left at Roke Hill which had been reported to the police but has also now gone. Cllr Bonfield said that there had been a case on television recently where a council had installed CCTV and had been successful in catching the offender. The Chairman said that the police were consulted and had said that they were not happy with CCTV because of the liability issue and advised strongly against installing it. Cllr Bonfield wondered if this latest case may change things

7.2 ROW. No update.

7.3 Playarea. Jason White had contacted the clerk just to let everyone know that he has been checking the condition of the grounds at the recreation field on a regular basis but they are still too wet to start the fencing.

7.4 Website. Statistics are in the monthly envelope for circulation to members.

7.5 Highways. The Chairman read out the response from Gavin Fauvel regarding the 20mph limit request through the village. He acknowledged that speeding and matters relating to cars feature highly when residents are asked about things that could make the community better but he added that it was good we do not have bad accident statistics in the village which usually do have an effect on road changes.

7.6 Flytipping. DWP have put the clearing of the carrier bags along Batterley Drove on hold due to health and safety reasons. However Karen Watton and Dave Nicholls,

Operations Manager, are due at a meeting in Alderholt on 26<sup>th</sup> April and they have said they will travel that way and review the situation.

- 7.7 Community Litter Pick. The clerk wanted to make sure that she had the correct details for the litter. Confirmed that an A5 flyer will be delivered to every house asking residents to tidy up litter on Saturday 12<sup>th</sup> June 2016 in and around the outside of their house and offering free bin bags provided by the PC that could go in the shop for residents to collect. Postman Trevor to deliver.  
Cllr Morse added that Edmondsham have a litter pick organised also.  
*Action Clerk*
- 7.8 Defibrillator. The Chairman said this had gone quiet and he had not heard anything. Cllr Bonfield confirmed that a part is still waiting to be delivered.
- 7.9 Community Noticeboard. The clerk showed members the computer drawings of the proposed noticeboard that Cris Stockley had supplied. It will be made from solid teak with safety glass, lockable and weatherproof, and carved lettering that will be painted saying Cranborne & Edmondsham Parish Council Community Noticeboard. The clerk confirmed the quote as being £750 for making the board and £100 for fitting making a total of £850. All agreed.  
Proposed : Cllr Mrs Packman                      Seconded : Cllr Mrs Batten  
*Action Clerk*
- 7.10 HM Queen Elizabeth's 90<sup>th</sup> Birthday Celebrations. This is confirmed as Sunday 12<sup>th</sup> June 2016 at the Recreation Ground. Mrs Jenny Freeman, Mrs Anne Mackenzie and Mrs Sally Butter will organise a picnic event, bring your own, and CASC will be open for refreshments and Paul Killinger will produce the flyer. The Chairman thanked the ladies for organising this event and pointed out that it is not parish council.
- 7.11 Sutton Holm Junction. The Chairman read out an email from Knowlton Parish Council updating the members re the HGV sign that Knowlton are pursuing.
- 7.12 Quotes for work over £1000. The Chairman said that this was generally accepted that we shall do this. It is more time consuming for the clerk and the last time the clerk went out for tender she spent a large amount of time chasing contractors who just hadn't got back to her. It was also noted that we should try to continue local tradespersons as much as possible. It was suggested that a local contractors list be put together.  
*Action Clerk*
- 7.13 Annual Parish Council Project. Cllr Bonfield talked about the parish council taking on an annual project in the village and explained that there was funding available for this kind of thing. He talked about the river bank along Water Street and how damaged it's become by large vehicles and would like to see this taken on as a project and curb stone fitted along here. The Chairman felt that this would be for Highways and we would have to ask them for this to be done. Cllr Bonfield also said that the footpath along from the footbridge to Hibberds Field was dark at night

and he would like to see lighting put in here. He felt that it might be something that could be done when the electricity lines go underground from Higher Holwell Farmhouse when the new properties are built. Clerk was asked to investigate with SSE when this was to happen.

*Action Clerk*

- 7.14 Mr & Mrs Vigar's Wall. Covered earlier under Open Forum.
- 7.15 Village Newsletter. Covered earlier under Open Forum.
- 7.16 Parish Council Vacancies. The council still has 3 vacancies for Cranborne.
- 7.17 Cranborne Village Hall. Nothing to report.
- 7.18 Edmondsham Village Hut. Cllr Morse informed members that they are putting forward a schedule of repairs/jobs to be completed.
- 7.19 CASC. Nothing to report but doing really well. The Chairman said that he would like the committee to know that the parish council are pleased with their interaction with the village.
- 7.20 DAPTC. Cllr Mrs Batten said that she attended the last meeting. She talked about the building at Furzehill and EDDC moving out and that the furniture is being given away. She also talked about litter picking and health and safety.
- 7.21 Police. Newsletter emailed to all councillors.

## 8. **FINANCE**

- 8.1 Approval of Internal Audit report 2<sup>nd</sup> half 2015/16 (to be circulated at meeting).  
Approved. Proposed : Cllr Mrs Batten Seconded : Cllr Bonfield
- 8.2 Copy of accounts for year ending 31<sup>st</sup> March 2016 attached for approval.  
Approved Proposed : Cllr Mrs Packman Seconded : Cllr Morse
- 8.3 Approval of the Annual Return for the year ended 31<sup>st</sup> March 2016
- Section 1: Annual Governance Statement – for approval by council (In doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 are agreed)
  - Section 2: Accounting Statements – for approval by council
  - Asset Register 15/16 – to be approved by council
- All approved. Proposed : Cllr Bonfield Seconded : Cllr Mrs Batten
- 8.4 Governance and Accountability for Smaller Authorities in England 2016. Adopted by council.  
Proposed : Cllr Bonfield Seconded : Cllr Mrs Batten.

8.5 Approval of the following documents (annual check completed by the clerk and Cllr Bonfield) :-

- Standing Orders 2013
- Financial Regulations 2014
- Financial Risk Assessment 15/16
- Land Risk Assessment 15/16
- Child Protection Policy

All approved. Proposed : Cllr Bonfield

Seconded : Cllr Mrs Batten

8.6 To approve the following payments :-

**£10.00** – Mrs M Giles, thank you payment for electricity used for Xmas Tree lights in Edmondsham

Proposed : Cllr Mrs Packman

Seconded : Cllr Mrs Butter

**£10.00** – Mr J Clarke, thank you payment for electricity used for Xmas Tree lights in Cranborne

Proposed : Cllr Mrs Packman

Seconded : Cllr Mrs Butter

**£22.19** – Mikado Computer Support & Tuition for 2 year renewal of domain name ([www.cranborne-edmondsham.org.uk](http://www.cranborne-edmondsham.org.uk))

Proposed : Cllr Morse

Seconded : Cllr Mrs Mackenzie

**£60.00** – Mikado Computer Support & Tuition for additional website administration fee for monthly submission of minutes and agendas

Proposed : Cllr Morse

Seconded : Cllr Mrs Mackenzie

**£48.62** – Elite Playground Inspections for playarea inspection 12/4/16

Proposed : Cllr Bonfield

Seconded : Cllr Mrs Batten

**£65.00** – DAPTC, Essential for Councillors Part 1&2 training, Cllr Mrs Butter

Proposed : Cllr Bonfield

Seconded : Cllr Mrs Batten

8.7 Request for financial support for ‘Save the Drover’s Inn’ at Gussage All Saints. The members discussed this request but did not feel they were able to support their request. Clerk to contact.

*Action Clerk*

## 9. **FOR REPORT ONLY**

- *Cllr Dr Turner* – Gavin Fauvel has been promoted to Chief Executive and the other Gavin at the estate design workshop is taking on GF’s old position, both based here in Cranborne.
- *Cllr Mrs Butter* – found her training really useful
- *Cllr Mrs Batten* – potholes in carpark
- *Cllr Mrs Mackenzie* – names of the councillors in noticeboard

- *Cllr Bonfield* – should pursue camera's for flytipping. JT will make further inquiries ***Action Chairman***

The meeting closed at 8.10pm.