

## **CRANBORNE & EDMONDSHAM PARISH COUNCIL**

Clerk: Mrs Sally Fairchild

1, Hibberds Field, Cranborne, Dorset BH21 5QL.

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**Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held at The Cecil Memorial Hall, Cranborne on Tuesday 19<sup>th</sup> April 2016 at 7.00pm for the purpose of transacting the following business.**

S. Fairchild  
Clerk to the Council  
12<sup>th</sup> April 2016

### **AGENDA**

1. Open Forum.
2. Apologies for Absence.
3. Disclosure of Interests.  
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the room whilst the item is discussed and voted upon.
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
  - 5.1 3/16/0151/FUL & 0152/LBC – The refurbishment and extension of an existing Grade II listed building to include replacing the existing rear lean-to extension and conservatory with a new two storey extension and ground floor lean-to. Roof repair works are also proposed to the existing building at 2 Salisbury Street, Cranborne.  
*No Objections.*
  - 5.2 3/16/0281/HOU – Demolish garage and lobby which joins No 27 to No 29. Construct extension to No 27 to form new kitchen at 27-29 Salisbury Street, Cranborne.  
*No Objections.*
  - 5.3 T.16.101 – Notification to carry out tree works in a Conservation Area at 1 Wimborne Street.  
*No Objections.*
  - 5.4 T.16.145 – Notification to carry out tree works in a Conservation Area at 31 Salisbury Street.  
*No Objections.*
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
  - 6.1 Cllr Butler reports.
7. **PARISH COUNCIL MATTERS**
  - 7.1 Chairman's report.
    - Flytipping/rubbish
  - 7.2 ROW
    - Update from Cllr Butler

- 7.3 Playarea
    - Update from Jason White re fence
  - 7.4 Website
    - Statistics in envelope for circulation to members
  - 7.5 Highways
    - Response from Gavin Fauvel re 20mph through Cranborne village
  - 7.6 Flytipping
    - Update from Clerk
    - Email from Karen Watton, DWP
  - 7.7 Community Litter Pick
    - Clarification required from Clerk
  - 7.8 Defibrillator
    - Update
  - 7.9 Community Noticeboard
    - Quote from Cris Stockley
  - 7.10 HM Queen Elizabeth's 90<sup>th</sup> Birthday Celebrations
    - Recreation ground available Sunday 12<sup>th</sup> June 2016
    - Organiser needed
  - 7.11 Sutton Holms Junction
    - Update from Knowlton Parish Council
  - 7.12 Quotes for works over £1000
    - Discussion to be held – Cllr Bonfield
  - 7.13 Annual Parish Council Project
    - Cllr Bonfield
  - 7.14 Mr & Mrs Vigar's wall
    - Cllr Bonfield
  - 7.15 Village Newsletter
    - Cllr Mrs Butter
  - 7.16 Parish Council Vacancies
    - Update
  - 7.17 Cranborne Village Hall
    - Report from PC representative
  - 7.18 Edmondsham Village Hut
    - Report from PC representative
  - 7.19 CASC
    - Report from PC representative
  - 7.20 DAPTC
    - Report from PC representative
  - 7.21 Police
    - Newsletter emailed to all councillors
8. **FINANCE**
- 8.1 Approval of Internal Audit report 2<sup>nd</sup> half 2015/16 (to be circulated at meeting).
  - 8.2 Copy of accounts for year ending 31<sup>st</sup> March 2016 attached for approval.
  - 8.3 Approval of the Annual Return for the year ended 31<sup>st</sup> March 2016
    - Section 1: Accounting Statements – for approval by council
    - Section 2: Annual Governance Statement – for approval by council (In doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 are agreed)
    - Asset Register 15/16 – to be approved by council
  - 8.4 Governance and Accountability for Smaller Authorities in England 2016 – to be adopted by council

8.5 Approval of the following documents (annual check completed by the clerk and Cllr Bonfield) :-

- Standing Orders 2013
- Financial Regulations 2014
- Financial Risk Assessment 15/16
- Land Risk Assessment 15/16
- Child Protection Policy

8.6 To approve the following payments :-

**£10.00** – Mrs M Giles, thank you payment for electricity used for Xmas Tree lights in Edmondsham

**£10.00** – Mr J Clarke, thank you payment for electricity used for Xmas Tree lights in Cranborne

**£22.19** – Mikado Computer Support & Tuition for 2 year renewal of domain name ([www.cranborne-edmondsham.org.uk](http://www.cranborne-edmondsham.org.uk))

**£60.00** – Mikado Computer Support & Tuition for additional website administration fee for monthly submission of minutes and agendas

**£48.62** – Elite Playground Inspections for playarea inspection 12/4/16

**£65.00** – DAPTC, Essential for Councillors Part 1&2 training, Cllr Mrs Butter

8.7 Request for financial support for ‘Save the Drover’s Inn’ at Gussage All Saints.

9. **FOR REPORT ONLY**

10. **NEXT MEETING**

Tuesday 17<sup>th</sup> May 2016 at 7pm at The Cecil Memorial Hall, Cranborne.

*Cranborne Councillors please note: The Annual Parish Meeting will commence at 6.50pm.*

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions.